

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Commissioner Travel Reimbursement

DEPARTMENT: County Manager Office

DIVISION:

AUTHORIZED BY: Cindy Coto

CONTACT: Cynthia Coto

EXT: 7211

MOTION/RECOMMENDATION:

Approval by the Board of County Commissioners to reimburse miscellaneous mileage expenses for Commissioner Henley.

County-wide

Cynthia Coto

BACKGROUND:

See attached Travel Voucher.

ATTACHMENTS:

1. Travel voucher

| |
|---|
| Additionally Reviewed By: No additional reviews |
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Agency: Seminole Co BCC
Headquarters: CSB - Sanford
Residence (City): Longwood

| Date | Travel Performed From Point of Origin To Destination | Purpose or Reason (Name of Conference) | Departure | Return | Per Diem or Actual Lodging Expenses | Class C Meals | Map Mileage Claimed | Vicinity Mileage Claimed | Other Expenses | | |
|--|--|---|---|----------|---|---------------------|---------------------------|--------------------------------|---------------------------|-----------------|-------------------|
| | | | | | | | | | Amount | Type | |
| 6/30/08 | Home to Orlando and Return | MPO Public Hearing | 5:00 PM | 7:00 PM | | | | 28 | | | |
| 7/1/08 | Home to Orlando and Return | LYNX | 1:30 PM | 5:00 PM | | | | 24 | | | |
| 7/18/09 | Home to Orlando & Return | MPO Alliance mtg in Lakeland | 9:00AM | 3:30 PM | | | | 28 | | | |
| | | rode w/Harry Barley from MPO | | | | | | | | | |
| 7/24/08 | Home to Orlando & Return | MPO Alliance mtg-Marriot by OIA | 3:00 PM | 8:00 PM | | | | 52 | | | |
| 8/13/08 | Home to Orlando & Return | MPO Exec Comm Mtg | 9:00 AM | 12:00 PM | | | | 28 | | | |
| 8/21/08 | Home to Orlando & Return | LYNX | 1:00 PM | 4:00 PM | | | | 24 | | | |
| 9/19/08 | Home to Orlando & Return | Commuter rail Commission @ MPO | 1:00 PM | 5:00 PM | | | | 28 | | | |
| 9/25/08 | Home to Orlando & Return | LYNX | 9:00 AM | 12:00 PM | | | | 24 | | | |
| 10/8/08 | Home to Orlando & Return | MPO | 9:00 AM | 12:00 PM | | | | 28 | | | |
| 10/17/08 | Home to Orlando & Return | MPO Alliance @ MPO | 9:30 AM | 2:00 PM | | | | 28 | | | |
| 10/23/08 | Home to Orlando & Return | LYNX | 9:30 AM | 1:00 PM | | | | 24 | | | |
| 10/24/08 | Home to Orlando & Return | Transportation Committee Mtg @ MPO | 9:30 AM | 1:00 PM | | | | 28 | | | |
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| Statement of Benefits to the State: (Conference or Convention) | | | | | | Column Total | Column Total | Column Total | 344 0.585 \$ 201.24 | Column Total | TOTAL \$201.24 |
| Revolving Fund: Check No. _____ Check Date _____ Agency Voucher No. _____ | | | Advance: Warrant No. _____ Warrant Date _____ Statewide Doc. No. _____ Agency Voucher No. _____ | | | | | | | | |
| I hereby certify that the above expenses were actually incurred by me as necessary travel expenses in the performance of my official duties; attendance at a conference or convention was directly related to official duties of the agency; any meals or lodging included in a conference or convention registration fee have been deducted from this travel claim; and that this claim is true and correct in every material matter and same conforms in every respect with the requirements of Section 112.061, Florida Statutes. | | | | | LESS ADVANCE RECEIVED | | | | | | |
| | | | | | LESS CLASS C MEALS (Officers/Employee Only) | | | | | | |
| | | | | | NET AMOUNT DUE | | | | | | |
| TRAVELER'S SIGNATURE: _____ DATE PREPARED: _____ | | | | | Pursuant to Section 112.061 (3) (a), Florida Statutes, I hereby certify or affirm that to the best of my knowledge the above travel was on official business of the State of Florida and was performed for the purpose(s) stated above. | | | | | | |
| TITLE: _____ | | | | | SUPERVISOR'S SIGNATURE: _____ SUPERVISOR'S TITLE: _____ DATE APPROVED: _____ | | | | | | |